

Isle of Bute Trust (IOBT) Inaugural Trustees Meeting

Attendance and Record of Decisions

18.30 on 13 April 2015

Attendance		
Name	Representing	Role
Alisdair Johnston (ADJ)	IOBT	Project Officer/Chairman
Marlene Hill (MH)	For Bute/IOBT	Trustee – Small Business
Iain Donald (ID)	IOBT	Trustee - Treasurer
James McMillan (JM)	Visit Bute (VB)	Watching brief on behalf of VB
Agenda Items		
Item	Lead/Discussion	Actions(By)
Progress report:	<p>ADJ.</p> <ul style="list-style-type: none"> • Reviewed Progress. • Discussed possible further Trustees. • Website almost ready; needs populating. • Expressions of interest from as far away as Australia. • ADJ had made contact with SURF to ask permission to quote from the 2014 report (which none of the Trustees had seen)! 	<ul style="list-style-type: none"> • Invite Niall Lamb as Trustee: (MH). Contact details to ADJ ASP please. • Invite Jean Moffat as Trustee. (ID). Contact details to ADJ ASP please. • Begin populating Website. (ADJ). • Update from SURF out of Committee (ADJ).
Next Steps #1: Legal Entity	<p>MH. Brief discussion on SCIO process. Setting-up can take some time, as can establishing a bank account. Decision to adopt single-tier SCIO with 7 Trustees.</p>	<ul style="list-style-type: none"> • ID to lead on SCIO process, supported by JM and ADJ. • Constitution example from JM or MH. • Charitable Objectives from ADJ.
Next Steps #2: Funding	<p>ID/MH Noted that establishing a Charitable bank account was also very slow. Decision to establish a 2-signatory bank.</p>	<ul style="list-style-type: none"> • Establish IOBT Joint Bank Account. (Lead ID, supported by ADJ).
Next Steps #3: Community Engagement.	<p>JM. Very clear that there was a degree of cynicism from Islanders – we would need to be open and effective; should not promise too much too early. Decision. To issue Press-</p>	

	<p>release(s) to Buteman, and to publicise via Radio Bute (Wed 15 Apr)</p> <p>Decision: All papers etc open and available to public.</p> <p>ID made suggestion that we should have a senior Academy pupil as part of Board, perhaps selected by competition.</p> <p>Agreed by Trustees.</p>	<p>Press release – ADJ.</p> <p>Radio Interview –MH, supported by ADJ. (NB – Bullet points to MH am 14 Apr 15)</p> <p>ADJ. Ensure all materials and papers available and published on Website.</p> <p>ID. To investigate the options for selecting a youth trustee.</p>
Possible Projects	<p>Decisions: Start small with quick wins to avoid cynicism.</p> <p>#. Improve parking.</p> <p># Pop-Up shops.</p> <p>#”Brighten-up” empty shops.</p> <p>#Honorary patrons.</p>	<p>JM & MH. Investigate how we find owners of empty shops.</p> <p>JM. Investigate own-risk” parking – what are the rules?</p> <p>ADJ. Find charitable patron(s).</p>
Public Meeting	<p>Idea would be to expose our thinking, perhaps combined with a presentation from Arran Trust. Agreed, but not before the second Trustee’s Meeting.</p>	<p>ADJ. Investigate dates with Sheila Gilmour of Arran Trust.</p>
AOB	<ul style="list-style-type: none"> • Mrs Alison Johnston to be non-voting secretariat for (at least) the next Trustee Meeting. • Next Trustee meeting 1930-2030 , 29 April 15. 	<p>MH. Confirm location.</p>