

Isle of Bute Trust (IOBT) Trustees Meeting: 19.30 on 14 May 2015

Record of Decisions (ROD)

Attendance		
Name	Representing	Proposed Role
Alisdair Johnston (ADJ)	IOBT	Project Officer/Temp Chairman
Marlene Hill (MH)	For Bute/IOBT	Trustee – Small Business
Iain Donald (ID)	IOBT	Trustee - Treasurer
Jean Moffat (JM)	IOBT	Trustee
Phyllis Ward (PW)	Self	Trustee (Port Bannatyne)
Alistair Reynolds	IOBT	Youth Trustee
Paul Duffy (PD)	BCC	Watching Brief on behalf of BCC
Agenda Items		
Item	Lead/Discussion	Actions(By)
Introduction	ADJ. Andy Walters unable to attend.	
1. Actions Outstanding from Last Meeting. <ul style="list-style-type: none"> MH to run with Empty Shops issue. MH will continue to run with car park issue – has identified landowners. 	Both items still ongoing. Progress expected in next week. Printing for A0 Posters available from Malcolm Johnston	MH
2. Progress report: <ul style="list-style-type: none"> Website and Social Media Linkage with SURF. 	<ul style="list-style-type: none"> Website, Facebook and Twitter all ready for use, pending charitable status -specifically a Charity Number. Currently all dormant to avoid raising expectations. ADJ to meet with Brian Mitchell (SURF), and attend focus meeting on 28th; report back. PD and JM also attending. 	<ul style="list-style-type: none"> ADJ/AW in due course. ADJ/JM -report back.
3. Next Steps #1: Legal Entity and Bank Account	Brief discussion on requirements for registration. Key points: <ul style="list-style-type: none"> All agreed the Activities contained in the draft matrix. All 6 are not required by OSCR, and a phone call to their office would assist narrow down the requirement. All agreed the Equality and Diversity statement. The Objects of the IOBT are wide enough that we should not be “boxed-in” or constrained in the future. Three Trustees (ADJ, ID and JM) 	Afternote –

	<p>would sign the application form – more could be added later.</p> <ul style="list-style-type: none"> ID now had enough information, pending a draft business plan (to be circulated out of committee) , to complete the application and send it to OSCR. He would do this in the next 2 weeks. ID briefed that the bank account (with TSB) was almost completed. He needed a business email address (use info@isleofbutetrust.org.uk) and a business address. MH agreed to For Bute’s shop being used as a post restante address. 3 Trustees (ID, JM and ADJ) would be signatories to the account. With this process complete, the IOBT could now focus on our core purpose – project selection and delivery. 	<p>Done.</p> <p>ID</p> <p>ID/JM/ADJ</p>
4. Trustees.	<ul style="list-style-type: none"> MH introduced Alistair Reynolds (AR), who has provisionally agreed to be our Youth Trustee. AR gave a brief overview of his experience, current business, wish to engage with all ideas of the community (particularly in respect of role models) and desire to see the Island flourish. It was emphasised that his role was essential to IOBT’s work – we needed engagement with all age groups. Welcome aboard! 	<ul style="list-style-type: none">
5. Possible Additional Projects/Review Project List.	<p>The project list was quickly reviewed. Key points:</p> <ul style="list-style-type: none"> Skateboard Park. This had been previously costed – the estimate of £100k was about right. PD will signpost who did the earlier analysis. Any plans should be sustainable – ie: “whole of life costs” maintenance and 	<p>PD</p>

	<p>replacement should be factored in from the outset.</p> <ul style="list-style-type: none"> • One suggestion was for an American indoor bowling alley/amusement arcade. This would require significant capital investment – it may be that a commercial partner could be found for such a venture, but footfall would be a limiting factor. Added to list as a “slow burner”. • PD briefly explained his ideas for IOBT to act as an “anchor” to allow the West Kirk investigation to proceed without further bureaucracy. Trustees agreed to consider any proposals – but were cautious. Further follow-up between Chair and PD, with a view to more detail at the next Trustees’ meeting. 	<p>All – bear in mind.</p> <p>ADJ/ID</p> <p>PD/ADJ</p>
<p>6. Plan for Bute?</p>	<p>ADJ gave a short presentation on the subject of “a plan for Bute” . This was followed by a frank and open discussion. Key points:</p> <ul style="list-style-type: none"> • SURF meeting represented a great opportunity – they were facilitators, not planners. IOBT Trustees should encourage people to get involved via personal networking. • IOBT should be wary of being seen as “well-meaning but unrepresentative”, given our status as a self-selected group. Need to consider ways of addressing this, once we are up and running. • We needed to maintain and improve links with BCC, to prevent duplication of effort. It would be useful to have the same representative from BCC (PD?) as an observer on the Board for each meeting. • IOBT could usefully explore synergies with the Pavilion Project. Sight of their Business Plan would be useful. Chair to take this forward. 	<p>ADJ/MH/JD</p> <p>PD (for BCC).</p> <p>ADJ</p>

AOB <ul style="list-style-type: none"> AOB 	MH gave ID cheque (£500.00) to pay into IOBT bank account as starting fund. Thank you!	
<ul style="list-style-type: none"> Date of next meeting. 	Thu 4 June 15, 1930 (7.30) in Black Bull.	All

Attachments:

Project List as at 16 May 15.