

**ISLE OF BUTE TRUST (IOBT) TRUSTEES MEETING:19.30 ON 23 JUL 15**

**RECORD OF DECISIONS (ROD)**

<b>Attendance</b>		
<b>Name</b>	<b>Representing</b>	<b>Role</b>
Alisdair Johnston (ADJ)	IOBT	Project Officer/Temp Chairman
Marlene Hill (MH)	For Bute	Trustee – Small Business
Iain Donald (ID)	IOBT	Trustee - Treasurer
Jean Moffat (JM)	IOBT	Trustee –Business/Kilchattan BAy
Phyllis Ward (PW)	Self	Projects
Andy Walters (AW)	Visit Bute (VB)	Watching brief on behalf of VB
Craig Borland (CB)	Buteman	Observer

<b>Item</b>	<b>Lead and Discussion</b>	<b>Action by</b>
<b>1. Introduction</b>	<b>ADJ</b> <b>Paul Duffy, Alistair Reynolds not seen</b>	<b>ADJ</b> to follow up Alistair Reynolds to confirm his interest.
<b>a. Apologies –</b>		
<b>2. Actions Outstanding</b>		
<b>a. Synergy with Pavilion Project.</b>	<b>ADJ.</b> Offer of help extended to Stuart Thomas – nothing heard for last 3 weeks.	<b>ADJ/JM.</b> Follow-up at SURF meeting on 13 Aug.
<b>b. Website Calendar</b>	<b>ADJ.</b> Offer had been extended to all on Alliance for Action mailing list – only 2 takers.	<b>ADJ.</b> Refresh offer at 13 Aug meeting. <ul style="list-style-type: none"> <li>• CB. <ul style="list-style-type: none"> <li>○ Publicise via Buteman.</li> <li>○ Provide Buteman Calendar of Events.</li> </ul> </li> <li>• MH. Provide “For Bute Calendar” to <b>ADJ.</b></li> </ul>
<b>c. Communication and Marketing strategy</b>	<b>ADJ/AW.</b> Draft handed out for comment	<b>All.</b> Comments/Suggestions please.
<b>3. Progress report:</b>		
<b>a. Linkage with SURF/Plan for Bute.</b>	<b>JM (brief Update)</b> <ul style="list-style-type: none"> <li>• <b>Next Refeence Group 13 Aug.</b></li> <li>• <b>Public Meeting 2 Sep (Pavilion) (this will be publicised in Buteman)</b></li> </ul>	<b>CB. Publicity.</b> <b>ADJ. Calendar.</b>
<b>b. Next Steps #1: Legal Entity</b>	<b>ID (Status of application; bank account).</b> <ul style="list-style-type: none"> <li>• <b>Application will take another 70 days to be processed by OSCR.</b></li> <li>• <b>Signatures required on bank account Fri 24 Jul 15.</b></li> </ul>	<b>ID/JM/ADJ</b>
<b>4. Existing Projects</b>		
<b>a. Empty Shops.</b>	<b>PW.</b> Empty shops “allocated” to Trustees. Follow-up individually. Possible volunteer days from SSE. Grant applied for from “Common Good “ fund . Next step to approach shop owners. Need to follow up with A&B Council(Lorna Pearce) to see if a letter could be sent to request shop owners to tidy up their shops.	<b>All.</b>  <b>PW</b>

	IOBT to concentrate on the worst shops (in area of Chapel Hill) in terms of possible “naming and shaming”. Need to exercise some caution in respect of which shops are named.	
<b>5. Proposed New Projects</b> <b>a. Ambulance Shelter.</b>  <b>b. Seagulls.</b>  <b>c. Cycling infrastructure.</b>  <b>d. Spare Ground behind Old Wooltworths</b>	<b>ADJ/JM.</b> Meeting held with Frank Baxter of BCC. Project needs to be scoped, but there was some provisional support offered from local businesses (Cowal Building).  Seagull nuisance recognised as a real issue. Technical advice needed (what can we legally do?) Ian Hopkins mentioned as POC/SME. Other councils have taken a very proactive approach –why not here?  Background is email from Towards Zero Carbon Bute. Large amount of research done in last 3 years. Local SME is Murray Doyle – he is to be contacted by MH.  Proposal is to establish Own-risk car park. Legal advice awaited to MH	<b>ADJ.</b> Continue to scope project.  <b>All.</b> Watching brief.  <b>MH.</b> Contact Murray Doyle.  <b>MH.</b> Advise progress of discussion.
<b>6. AOB</b>  <b>a.</b> Date of Next meeting. <b>b.</b> <b>c.</b> Email Addresses.	Black Bull, 1930, Thu 20 Aug.  Requirement for more IOBT email addresses. AW will establish email diversions for following email aliases:  Secretary @isleofbutetrust.org.uk Treasurer@ isleofbutetrust.org.uk Business@ isleofbutetrust.org.uk Projects@ isleofbutetrust.org.uk	<b>All.</b>  <b>AW</b>