

**Isle of Bute Trust (IOBT) Trustees Meeting:19.30 on 22 Oct 15 (Black Bull)**

**RECORD OF DECISIONS**

<b>Attendance</b>		
<b>Name</b>	<b>Representing</b>	<b>Role</b>
Alisdair Johnston (ADJ)	IOBT	Project Officer/Temp Chairman
Marlene Hill (MH)	For Bute	Trustee – Small Business
Iain Donald (ID)	IOBT	Trustee - Treasurer
Jean Moffat (JM)	IOBT	Trustee –Publicity/Kilchattan Bay
Alasdair Green	Self – interested party	
Sandy Ogilvy	Self -potential Trustee	

<b>Item</b>	<b>Discussion</b>	<b>Decisions/Actions</b>
<b>1. Introduction</b>	<b>ADJ.</b> Apologies Paul Duffy and Andy Walters.	
<b>2. Actions Outstanding</b>		
a. Replacement Trustee	Sandy Ogilvie (SO) introduced self; agreed to join as trustee forthwith. Would represent Port Bannatyne.  Alasdair Green introduced himself as a newcomer to Bute, but not to Island life. Interested in work of IOBT. Would consider further.	<b>SO</b> – Read constitution etc on website, and confirm happy with content. This <a href="#">link</a> .  <b>ADJ.</b> Monitor.
b. Calendar	<b>ADJ.</b> Discussions of merits or otherwise of calendar. (MH – lots of interest, more advertising potential).( ADJ Keen to reduce costs of publication). All: May need different format for summer season. (Background for SO: Live calendar is <a href="#">here</a> – printout is <a href="#">here</a> ).	<b>Decision:</b> Run calendar for 6 months. Max cost £300. <b>Actions:</b> <b>ADJ.</b> Investigate lower cost options. <b>MH.</b> Continue to drum up advertising. <b>All.</b> Publicise Calendar.
<b>3. Finance</b>	<b>ID/ADJ.</b> To ensure good governance, from Nov meeting onwards, ID would produce a hard copy of bank statement for Trustees to review.	<b>ID.</b> Will need to sign-up for online banking.
<b>4. Existing Projects</b>		
a. Empty Shops.	<b>ADJ.</b> Bay Café – way forward. This project was ready to go and needed some preliminary works before redecoration could take place. Scott Robinson may be willing to help.	<b>MH.</b> Put Scott Robinson in touch with ADJ.
b. Ambulance Shelter	<b>ADJ.</b> The funding bid for Town Centre Community Capital Fund had been submitted by IOBT on behalf of Bute Community Council to the Scottish Government(SG) to include an ambulance shelter on the pier and modifications to the Victorian toilets to render them more visitor friendly. These works were	<b>All.</b> Await outcome of funding bid.
c.		

	costed at £12k and £14.5k respectively. A decision was expected by the end of Oct 15, with the monies to be drawn down by 31 Mar 16. Some discussion about murals and noticeboards for ambulance shelter. Need to wait until decision from SG. But Ambulance Shelter should not be an eyesore.	
<p><b>5. Proposed New Projects.</b></p> <p>a. <b>Victorian Toilets.</b></p> <p>b. <b>Pop-Up Shop.</b></p>	<p><b>ADJ.</b> In the event SG turned down our bid, it was possible to do some lesser works to achieve 24/7 opening of the Victorian Toilets. Est cost £5k. Given the uncertainty of the Local Govt funding provision (which supports the Victorian Toilets) it was decided to play this cautiously.</p> <p>A&amp;B Council had been approached regarding use of the former Community Hub in Guildford Square as a pop-up shop. Limiting factor was that this had not been operated as a shop for at least 10 years, and was currently on the Council Asset Register as a Store. Changing it to a shop would be expensive and time-consuming. However, we may be able to achieve what we need without change of use. Insurance would be an issue, and we needed to cost this properly.</p>	<p><b>Decision:</b> Monitor position, pending A&amp;B Council spending review.</p> <p><b>Decision:</b> Continue with negotiations. IOBT prepared to offer up to £400 pa (plus water rates). for shop on a “call-off” basis of one month.</p> <p>Actions.</p> <p><b>ADJ.</b> Negotiate with A&amp;B Council.</p> <p><b>MH.</b> Costings for insurance please.</p>
<b>6. Publicity and Fundraising</b>	<p><b>JM.</b> Ceilidh update. Ceilidh scheduled for Nov 27 had been cancelled. Would review the situation next month, with a view to rescheduling for Mar 16.</p> <p>Discussion on web-based fundraising. Decide to avoid “JustGiving” platform and continue with PayPal. Website seen as fit for purpose. Facebook “likes” steady. Background: Facebook Page is <a href="#">here</a>:</p>	<p><b>Actions:</b> <b>JM</b> to keep under review.</p> <p><b>JM.</b> Investigate “Ebay for Charity”</p>
<p><b>7. AOB</b></p> <p>a. Date of Next meeting. <b>Thu 19 Nov 15; 1930 in Black Bull</b></p>	<b>All.</b>	