

Isle of Bute Trust (IOBT) Trustees Meeting:19.30 on 21 Jan 16 (Black Bull)

Record of Decisions

Attendance		
Name	Representing	Role
Alisdair Johnston (ADJ)	IOBT	Project Officer/Temp Chairman
Marlene Hill (MH)	For Bute	Trustee – Small Business
Iain Donald (ID)	IOBT	Trustee - Treasurer
Jean Moffat (JM)	IOBT	Trustee –Publicity/Kilchattan Bay/BCC
Alasdair Green (AG)	Self	
Sandy Ogilvie	IOBT	Trustee – North Bute
Craig Borland (CB)	Buteman	Observer

Item	Discussion	Decision/Action by
1. Introduction	There had been no apologies for absence.	
2. Actions Outstanding	MH briefed that she had been unable to engage with the proprietor of Slaven's She would return to the charge.	MH.
3. Finance	ID briefed a healthy bank balance – Online banking had almost been set up , (the required signatures being obtained during the meeting) with himself as the sole initiator.	ID. To produce a draft forecast of expenditure for next meeting.
4. BCC Update.	JM/CB Gave a brief summary of the 20 Jan meeting. Key issue for the IOBT is the decision point for the A&B Council savings exercise of 11 Feb 16. We would have visibility of the detail by 4 Feb. Tیره CC had decided to reject the proposed savings; Bute CC was in the process of doing the same.	All. Monitor – in respect of Victorian Toilets Project.
5. Alliance for Action	ADJ. The most recent Alliance for Action (AforA) meeting (15 Jan) had confirmed the date for the Charrette of 24-27Feb 16. All were asked to attend and contribute. AforA had also hit upon the brand "Building a Better Bute", which would be used to underpin all future publicity.	All. Publicise and support Charrette.
6. Existing Projects a. Empty Shops.	<ul style="list-style-type: none"> ADJ. Bay Café had been secured, the windows painted and a calendar holder inserted. Ideally, the sign should be removed – time was a factor. ADJ. Pop-up shop Guildford Sq – Advert for Sale or Rent from A& B 	

<p>b. Calendar.</p> <p>c. Ambulance Shelter.</p>	<p>Council was expected at the end of Jan.</p> <ul style="list-style-type: none"> • MH. Suggested covering the window of the McIntyre Deli in (69?) Montague St with an adhesive poster. <p>SO and MH reported that this was still moving, and therefore worth doing.</p> <p>ADJ. showed a diagram of the shelter, updated the meeting on the Status of application (initial planning application with A&B Council). A bid for support had been made to Mountstuart Trust. AG suggested involving the local Red Cross, and, although not a Trustee, kindly agreed to action this. Funding arrangements are confirmed as £5k each from For Bute and IOBT.</p>	<p>£200 allocated. MH and JM to lead.</p> <p>ADJ. Keep producing. All – publicise. (Afternote) – do we have a date for Tee in the Port?</p> <p>AG. Project initiation Document.</p>
<p>7. Proposed New Projects.</p> <p>a. Victorian Toilets.</p> <p>b. Bute Young Entrepreneur of year.</p> <p>c. Bute Youth Club.</p>	<p>ADJ. No change – pending spending review by A&B Council.</p> <p>ID briefed on this idea – universally seen as a good idea. Needed a bit of development ID and SO would put some flesh on the bones by the next meeting. Specifically:</p> <ul style="list-style-type: none"> • One prize, or a share of a sum? • Could a syndicate apply? • Who would judge the applications? • Could we get sponsorship in time and cash from local business or other agencies? <p>SO reported some interest in Rothesay Academy's Excel Group for a Youth Club/Youth Group. The idea was at a formative stage but was seen as something we could support.</p>	<p>Agreed.</p> <p>ID and SO – revised draft. Existing Version at this link.</p> <p>SO. Develop idea.</p>

8. Publicity and Fundraising	JM. Would seek to broadcast the work of the Trust on Bute Island Radio.	
9. AOB a. Date of Next meeting. Thu 18 Feb 16	All.	

Attachment: PROJECT INITIATION DOCUMENT (PID) FOR AMBULANCE SHELTER ON ROTHESAY PIER

PROJECT INITIATION DOCUMENT (PID) FOR AMBULANCE SHELTER ON ROTHESAY PIER

Statement of Problem. When patients are being transferred by ferry from Rothesay Victoria Hospital to hospitals on the mainland or vice versa, two ambulances may be involved. One, the local ambulance takes the patient to Rothesay Pier. The other, mainland, ambulance, meets the local ambulance on the pier and the patient (usually on a trolley) is transferred to the other vehicle by being wheeled down the ramp of one vehicle and up the ramp of another. This takes place in full public gaze, and in any weather. This is distressing to the patients, and in the case of bad weather, may result in them being exposed to the full gamut of Rothesay weather. This situation pertains when there is insufficient time for the mainland ambulance to leave the ferry, travel to the hospital and return to the ferry in time for the next sailing. The sailings thus affected are the early and late ones, when the ferry turnaround time is short. This is at the beginning (0635- 1010) and end (1600-1900) of the day.

Segment of Community Served.

- All hospital patients requiring an ambulance transfer to and from Bute.
- Passengers waiting to board vessels at the Waverley berth.

Action Taken to Date.

- Jul 15. Meeting between Frank Baxter (BCC) , Alisdair Johnston(ADJ) and Jean Moffat (JM) to scope the problem. Initial approaches to Cowal Building and plumbing over donation of materials.
- 14 Aug 15. Meeting between ADJ and Guy Craig(Bute paramedic) to discuss the detailed requirement, timings, dimensions of a shelter etc.
- 17 Aug 15. Short informal meeting with Steven Neilson(SN) , Rothesay Harbourmaster to discuss feasibility. SN pointed out that a shelter would also provide shelter for passengers waiting to board vessels at the Waverley berth.
- 28 Aug 15. Discussed issue with District Councillor and Provost Len Scoullar (LS). LS was supportive and confirmed that:
 - This issue was still a problem, and that A&B Council did not have funds to address it anytime soon.
 - The Council would allow the use of the land to anybody who could erect an ambulance shelter on it.
- Sep -Nov 15. Bid for shelter submitted under Town Centre Capital Fund (TCCCF) of SG. SG turned this down (bids for TCCCF heavily oversubscribed).
- Dec – Jan 16. Quotes obtained for prefabricated building. Initial planning approval sought from A&B Council.

Possible Solution. A possible solution is to erect a structure on the pier which is:

- Out of the way of the normal vehicular access.
- Large enough to allow two ambulances to back in to it, with sufficient room for a trolley to be cross-loaded from one vehicle to another.
- Orientated to avoid the worst of the prevailing winds.
- Of translucent material, to avoid the need for lighting and power, but to provide privacy for patients.

Likely Costs: £13500, made up of:

- Supply and delivery of building: £7k.
- Preparation of footings, erection (Local contractor) £5K.
- Planning permission: £1500.

Sources of Funding/Donors.

- For Bute – 40%.
- IOBT – 40%.
- Other?