Isle of Bute Trust (IOBT) Trustees Meeting:19.00 on 28 Apr 16 (Black Bull)

RECORD OF DECISIONS (ROD)

Attendance - Mee	ting				
Name	Representing	Role			
Alisdair Johnston (ADJ)	IOBT	Project Officer/ Chairman			
Marlene Hill (MH)	For Bute	Trustee – Small Business			
Iain Donald (ID)	IOBT	Trustee - Treasurer			
Jean Moffat (JM)	IOBT	Trustee – Publicity/Kilchattan Bay/BCC			
Alasdair Green	IOBT	Non-Executive Secretary			
Sandy Ogilvie (SO)	IOBT	Trustee – North Bute			
Additional Attendees: Additional (Arran Trust Presentation)					
Sheila Gilmore	Arran Trust/Visit Arran	Presenter			
Paul Duffy	AforA				
Isobel Strong	Argyll and Bute Council				
Len Scoullar	Argyll and Bute Council				

	Item	Discussion	Decision/Action by
1.	Introduction		-
2.	Actions Outstanding		
3.	Finance	Not discussed.	
		Information found in specific project sections.	
4.	BCC Update.	JM Flooding in the meadows, particularly the	
		shinty pitch. Partially due to the Lade being	
		affected by fly tipping.	
		A&B Council have difficulties in finding a	
		destination for demolition material from the West	
		Church. In part due to a requirement that transport	
		costs must be paid by recipient.	
		There are unconfirmed reports that the number of	
		beds at the Royal Victoria Hospital will be reduced	
		from 11 to 8.	
5.	Alliance for Action	ADJ. Alliance for Action have decided to create a	
		two tier SCIO arrangement. The exact structure	
		and membership is still to be confirmed (one	
		option wasexplained – but the issue is still very much "work in progress".	
6.	Existing Projects	1 3	
a.	Calendar.	ADJ. The summer version of the calendar has	ADJ to consider how to
		received positive feedback from locations stocking	progress this in the future,
		these. The colour version costs £30 for 100 sheets,	is there a better format?
		the black and white version £38 for 200 sheets.	
b.	Ambulance Shelter.		
		ADJ Cost for shelter not fully known. Expected	
		£6500-7000 for materials, with additional costs for	

	delivery and assembly. The total is estimated in the region of £10000.	
	The Estates department of A&B Council would like additional information on the application to install the shelter.	
	There will be a need for Personal Liability Insurance to cover any eventualities.	
c. Empty Shops/Pop-Up Shop	JM suggested that local businesses, should be approached to see if they would be willing to support the installation of the shelter, in return for publicity, for example advertising on the building.	JM to follow up this suggestion by contacting appropriate businesses.
	ADJ The shop at 3 Montague street for rent from A&B Council is on a 3 year repairing lease, the occupier is responsible for any repairs required during the lease period. ADJ discussed situation with Lorna Pearce, Project manager for Rothesay Townscape Heritage Initiative of A&B Council. Funding is available for a pop up shop, this could allow the shop to be rented through THI, with the principal risk carried by A&B Council.	Trust not viewed as an acceptable risk for the trust to take on.
	There are approximately 243 commercial premises on the island, of which around 10% are empty.	
	AG raised two initial proposals from the community for pop up shops, a Syrian food shop, and a base for Bute Tiddlers.	Trust will consider all options as the project progresses. Advice and support would be provided to help these groups should they request it.
d. Victorian Toilets	ADJ David Rutherford has started work on the toilets and is making good progress. The showers are expected to be in operation by the weekend. Work needs to be done to encourage better promotion of the toilets. The cost of the electrics is under budget, and the costings for the carpentry are now available.	Afternote(ADJ). First phase of work completed. Showers opened at 1600 on 29 April. This has been publicised on Social Media and Yachting Site (YBW.com)
7. Proposed New Projects.		
a. Bute Young Entrepreneur (of year?)	ID/SO. No further information at present.	
b. Youth Club update.	SO. Continues to be on hold as the A&B Council youth leader is currently off sick.	
c. Industrial Units	Not discussed due to time constraints.	Address at next meeting. ADJ/AG

d. Putting Green	ADJ No further progress, awaiting response from the council. Afternote(MH) There is a definite bidder in the running. The letter in the Buteman was noted.	It was agreed that IOBT should be prepared to enter a "backstop" bid - any bid should be of a nominal figure.
e. Tram project	Initial discussions with Jim Mitchell by ADJ and AG . Jim suggested to AG that a presentation of the project be made to the trustees. Ideas are at an initial stage, differences of opinion are possible.	The trustees agreed to the suggestion of a presentation. AG to organise date.
8. Publicity and Fundraising		
a. Bute Common Good Fund:	ADJ. It was suggested by the trustees that an application should be made to gain additional funding for the ambulance shelter. Deadline for next applications 15 th July.	JM to prepare application.
b. Collection cans:	ADJ A suggestion was made that collection cans be used to gather donations for the trust from the public. SO suggested that the Port PO may be willing to take a can – he would check. ADJ had checked with Ettrick Bay tearoom – they were also happy to take a can.	Agreed that a decision should wait until after the presentation by Sheila Gilmore of the Arran Trust. ADJ / ID/SO to create more awareness of the trust. Afternote. SO working on a logo – input from all required.
9. AOB		Next meeting is due on the
a. Date of Next meeting.		26 th May, with the following meeting on the 23 rd June. Afternote. We need to review due to non-availability of Sec. Would Thu 2 nd June work?
b. Continuous attitudes.	ADJ The trustees were shown a print out of the results of the continuous survey that has recently been added as a pilot on the trust's website.	It was agreed this was useful and will continue
c. Jazz Festival Bunting	There will be no bunting for the Jazz festival this year, according to A&B Council due to Health and Safety concerns.	with updates as required.