

Isle of Bute Trust (IOBT) Trustees Meeting: 19.30 : 28 September 17 (Green Tree Cafe)

Record of Decisions

Attendance		
Name	Representing	Role
Alisdair Johnston (ADJ)	IOBT	Chairman
Alasdair Green (AG)	IOBT	Trustee- Secretary
Marlene Hill (MH)	IOBT	Trustee
Iain Donald (ID)	IOBT	Trustee- Treasurer
Robert McIntryre (RM)	IOBT	Trustee
Kim Findlay (KF)	IOBT	Trustee
Anton McHardy (AM)	Self	Volunteer
Garry Woodford (GW)	Self	Volunteer

Item	Discussion	Decision/Action
1. Introduction	Apologies given for Johanna Schofield (JS)	ADJ.
2. Acceptance of Record of Decisions of 2016 AGM	AG presented the minutes for last year's AGM.	MH approved and ADJ seconded the minutes of the previous AGM.
3. Chairman's report	ADJ gave a powerpoint presentation of the activities of the trust.	All thanked ADJ for his concise summary.
4. Treasurer's report	ID discussed the outgoings and income of the trust over the preceding year and confirmed the balance remaining at bank as £3967.22. ID thanked GW for reviewing the accounts. Progress continues to be made on the application for gift aid application.	Finances were approved by the trustees, with thanks going to GW for volunteering the time to check these over.
5. Strategic Discussion a. Fundraising	Discussed need for a more targetted and structured approach to fundraising to allow continued project work in future. ADJ suggested the appointment of a funding trustee. AG reviewed work that Jean Moffat had completed previously in a similar role.	All agreed that a suitable individual should be approached, or should a trustee or volunteer who is already involved wish to put their name forward this would be welcomed.

<p>b. Events programme for 2018</p>	<p>Discussed continued operation of the events calendar.</p> <p>Discussed Sunday market event.</p> <p>AG gave brief review of Train on the Prom event.</p> <p>ADJ commented on how successful it had been compared to expectations.</p>	<p>All concluded that this should be continued for the year ahead.</p> <p>All thanked MH and JS for their hard work in ensuring this continued, along with support from GW and AM in setting up.</p> <p>All agreed that there was a need for more volunteers to allow continued sustainable operation.</p> <p>All agreed to provisionally book a date for next year, subject to additional discussions on report produced by AG as to how to improve and develop event.</p>
<p>6. Stand-Down of Members</p>	<p>As longest standing trustees ADJ and MH stood down.</p>	<p>AG takes up role of acting chairman.</p>
<p>7. AOB</p>	<p>Scheduled trustee meeting scheduled to begin at close of AGM.</p>	<p>All agreed to this date. Meeting closed at 8:27pm.</p>