

**Isle of Bute Trust (IOBT) Trustees Meeting: 19.30 : 18 January 18 (Green Tree Cafe)**

**Record of Decisions**

<b>Attendance</b>		
<b>Name</b>	<b>Representing</b>	<b>Role</b>
Alisdair Johnston (ADJ)	Self	Chairman
Alasdair Green (AG)	IOBT	Trustee- Secretary
Marlene Hill (MH)	Self	Trustee
Iain Donald (ID)	IOBT	Trustee- Treasurer
Robert McIntryre (RM)	IOBT	Trustee
Kim Findlay (KF)	IOBT	Trustee
Anton McHardy (AM)	Self	Volunteer
Garry Woodford (GW)	Self	Volunteer
Sarah Surgenor (SS)	Self	Volunteer
Johanna Schofield	IOBT	Trustee

<b>Item</b>	<b>Discussion</b>	<b>Decision/Action</b>
1. <b>Introduction</b>		<b>ADJ</b>
2. <b>Approval of previous meetings ROD</b>	<p><b>AG</b> apologised for having lost minutes.</p> <p>Brief discussion covering previous meetings decisions</p>	<b>None</b>
3. <b>Actions Outstanding</b>	All actions will be covered within the body of the meeting.	
4. <b>Finance</b>	<p><b>ID</b> updated the trustees on funds which stood at £3196.52</p> <p>This includes insurance for ambulance shelter, but does not include costs of calendar and flags as agreed at previous meeting.</p> <p><b>ID</b> gave an update on the progress of the Gift aid application, those trustees identified to HMRC had received letters to confirm their roles. Funds are expected in early February, of approx £3750.</p> <p><b>ADJ</b> updated on progress of COOP funding. The next round has not opened yet, but we have been contacted regarding the next round. Should we be successful in this application we would not receive any funds until April.</p>	<p><b>All</b> approved accounts</p> <p><b>All</b> agreed to progress COOP funding application.</p>

<p>5. <b>Existing projects</b> a. <b>Calendar</b></p>	<p><b>KF</b> and <b>JS</b> agreed to distribute the calendar in February.</p> <p>The cost of advertising in the calendar was discussed and proposed to increase to £12 from £10 previously.</p>	<p><b>All</b> agreed increase to £12 for advertising and continuing at current level of printing.</p>
<p>6. <b>Train on Prom 2018</b></p>	<p>Discussion centred on offer to host a group of donkeys to provide rides for children, and whether there was funding available to cover the costs of this.</p> <p><b>GW</b> had spoken with Ardrbrannan stables and they would not be able to provide horses for the event, although they did offer stabling for those visiting.</p> <p>Later discussions centred on the overall scope of the event with ideas detailed including:</p> <p>Catering facilities</p> <p><b>MH</b> offered to identify a lifting solution for the trains.</p> <p><b>MH</b> to discuss options of puppetry shows by Triple Aspect Puppetry.</p> <p><b>MH</b> to discuss with Bute Radio about providing outside broadcast facilities.</p> <p><b>MH</b> to arrange with local bands and performers to provide live music.</p> <p><b>MH</b> to discuss with local hauliers about providing a vehicle as a sound stage.</p> <p><b>MH</b> to discuss with Beachwate Bute about preparing the beach area.</p> <p><b>AG</b> to progress event documentation.</p> <p><b>KF</b> to publicise event on Facebook and other social media.</p> <p><b>JS</b> had discussed with council regarding rules related to issuing fliers, this was apparently not a problem.</p> <p>Discussion regarding bringing in</p>	<p><b>All</b> agreed to progress the donkeys plan on the basis of an initial £300 deposit, followed by the balance of the initial 25% deposit on receiving approval from council on event plans.</p> <p><b>All</b> agreed to progress ideas as detailed in discussions.</p> <p><b>All</b> agreed to meet up at a suitable time to look at overall event layout on the Prom area.</p>

	other organisations to set up stalls promoting their groups.	
7. <b>AOB</b>	<p>Next meeting proposed for 7:30pm on 15th February at Victoria Hotel.</p> <p><b>JS</b> gave a short overview of discussions at recent community council meeting regarding the potential closure of the Buteman and Council toilet provision.</p>	<p><b>All</b> agreed</p> <p>Concerns noted by <b>All</b>.</p>